

RRC AUTHORITY
450 E. 17th Avenue, Suite 400
Denver, Colorado 80203-1254
Phone: 303-592-4380
Fax: 303-592-4385

<https://rrcmetropolitandistricts.specialdistrict.net>

NOTICE OF SPECIAL MEETING AND AGENDA

DATE:	Wednesday, December 13, 2023
TIME:	1:00 p.m.
LOCATION & ACCESS	<p>This meeting will be held virtually, via Zoom video/telephone conference:</p> <p>1. To attend via Zoom videoconference, use the following link, or e-mail csorensen@specialdistrictlaw.com to have the link e-mailed to you: https://us02web.zoom.us/j/89233770019?pwd=Q25GemM1S1ZCS0J2Z3BBbkd1RmVmQT09</p> <p>2. To attend via telephone, dial 1-719-359-4580 or 1-253-215-8782 and enter the following additional information:</p> <p style="padding-left: 40px;">(a) Meeting ID: 892 3377 0019</p> <p style="padding-left: 40px;">(b) Passcode: 011573</p>

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Kent Pedersen Representing RRC Metropolitan District No. 1	President	May 6, 2025
Jonathan “Jack” Beckwitt Representing RRC Metropolitan District No. 2	Treasurer	May 6, 2025
Debra Hessler Representing RRC Metropolitan District No. 4	Secretary	May 4, 2027
Jennifer Thornbloom Representing RRC Metropolitan District No. 5	Assistant Secretary	May 6, 2025
Alexander Ray Representing RRC Metropolitan District No. 6	Assistant Secretary	May 6, 2025

I. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest.

- B. Confirm quorum, location of meeting and posting of meeting notices. Approve agenda.
-

- C. Discuss business to be conducted in 2024 and location (**virtual and/or physical**). Schedule regular meeting dates and consider adoption of Resolution No. 2023-12-____, Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).
-

D. Insurance Discussion:

1. Discuss Cyber Security and increased Crime Coverage.

2. Establish Insurance Committee to make final determinations regarding insurance, if necessary.

3. Authorize renewal of the Authority's insurance and Special District Association ("SDA") membership for 2024.

II. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. Review and approve the minutes of the August 29, 2023 Special Meeting (enclosure).
 2. Ratify approval of Operation Funding Agreement between the Authority and Lennar Colorado, LLC (enclosure).
 3. Ratify approval of Assignment and Assumption of Service Agreement for Cost Verification Services (Schedio Group LLC) between RRC Metropolitan District No. 1 and the Authority (enclosure).
 4. Ratify approval of Service Agreement for Engineering Services between the Authority and Rick Engineering Company, and Change Order No. 1 to same (for additional pay application reviews), for an increase in the contract amount of \$15,000 (enclosures).
 5. Ratify approval of Service Agreement for Construction Document Revision and Construction Administration between the Authority and MUES, LLC (enclosure).
-

III. FINANCIAL MATTERS

- A. Review and ratify/approve claims for the period of August 23, 2023 through December 13, 2023, in the amount of \$_____ (to be distributed).

-
- B. Review and consider acceptance of unaudited financial statements for the period ending September 30, 2023 (to be distributed).

-
- C. Conduct Public Hearing to consider amendment of the 2023 Budget. If necessary, consider adoption of Resolution No. 2023-12-____, Resolution of the RRC Authority to Amend the 2023 Budget.

-
- D. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution No. 2023-12-____ to Adopt the 2024 Budget and Appropriate Sums of Money (enclosures: draft budget and budget resolution).

-
- E. Discuss requirements for an audit. Consider appointment of District Accountant to prepare Application for Exemption from Audit for 2023, or authorize engagement of Hiratsuka & Associates, LLP to prepare 2023 Audit.

-
- F. Consider appointment of District Accountant to prepare 2025 Budget.
-

III. LEGAL MATTERS

- A. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2024 (Authority Transparency Notice).

-
- B. Discuss and consider adoption of Resolution No. 2023-12-____ Resolution Amending Policy on Colorado Open Records Act Requests (enclosure).
-

- C. Review and consider approval of Engineer's Report and Verification of Costs No. 1 Associated with Public Improvements, dated September 20, 2023, prepared by Schedio Group LLC ("Report No. 1"), certifying Public Improvement costs in the amount of \$166,402.15 (enclosure). Consider acceptance of verified Public Improvement costs in the amount of \$166,402.15, pursuant to Report No. 1.
-

- D. Discuss and consider approval of proposal from PEN Engineering LLC for the design of the concrete slab supporting the splash pad (enclosure). Authorize preparation of a Service Agreement.
-

- E. Discuss maintenance of tracts/common areas, and authorize any necessary actions in connection therewith.
-

IV. OTHER BUSINESS

V. ADJOURNMENT